# RIVERSIDE TOWNSHIP BOARD OF EDUCATION REGULAR MEETING December 8, 2022

The Regular Meeting of the Riverside Township Board of Education was held on Thursday, December 8, 2022 at 7:00 p.m., in the Elementary Cafeteria.

Present were: D. Graf, S. Koka, T. McElroy, E. Mossop, S. Parker, M. Pinho, J. Sierra, B. Winering, R. Wrice, M. Adams and R. O'Brien

Absent was: W. Greiner

Mrs. Graf led the flag salute.

Mr. O'Brien announced that adequate notice of the meeting had been given to the public by notifying the Courier Post and the Burlington County Times and posting notice at the Riverside Town Hall on January 13, 2022.

### **CORRESPONDENCE-**None

#### **GOOD NEWS**

Mrs. Milch stated the Student Council continues to help the community and the school by holding their annual food drive for the Knights of Columbus. "Elf" will be presented tomorrow evening at 7 p.m. and Saturday and Sunday at 2 p.m. Tickets are available at the door. Student Council, Interact, Police Explorers, JROTC, RHS Band, the Middle School and High School Choirs, and the administrators will participate in "Christmas in Riverside" festivities this Saturday. Kaila Lozano earned First Place in the Burlington County Red Ribbon Poster Contest sponsored by the Burlington County Coalition for Healthy Communities, Prevention Plus and Burlington County Human Service. There were more than 400 entries from 12 different school districts and Riverside also received six of the 20 Honorable Mention awards.

### STUDENTS OF THE MONTH

Mr. Shumway, Ms. Follis and Mr. Micucci introduced the following students of the month: Elementary-Jesus Sierra, 3rd grade; Jadalleine Abbott, 4th grade; Alison Quevedo, 5th grade. Middle School- Ava Daddino-Wright, 6th grade; Faith Lallo, 7th grade; Caroline Bihlear, 8th grade. High School- Evelyn Quinllin Yunga, 9th grade; Daniel Ventura, 10th grade; Tallon Balliet, 11th grade; Doris Salinas Paz, 12th grade.

## BAND/GENERAL MUSIC STUDENT OF THE MONTH:

RES – Jackson Winering (Band); RMS – Luana Segadas (Choir); RHS – Destiny Pfeffer (Choir)

Mr. Adams discussed naming the concession stand, preschool fashion show, elementary spelling bee, elementary clothing drive with Troy Singelton, watch parties for World Cup soccer games, chess club meetings, Burlington County Red Ribbon poetry contest winner and the therapy dog that has visited multiple times.

Mr. Adams also did a presentation on the Bond Referendum.

#### APPROVAL OF MINUTES

On the motion by Mrs. Pinho, seconded by Mrs. Winering, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the minutes of a Board Workshop Meeting and Regular Board Meeting held on November 17, 2022.

VOTE-Aye: D. Graf, S. Koka, T. McElroy, E. Mossop, S. Parker, M. Pinho, J. Sierra, B. Winering, R. Wrice

Nay: 0 Carried

### APPROVAL OF FINANCIAL REPORTS

On the motion by Ms. Koka, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Board Secretary's Report (October 31, 2022), the Treasurer's Report (October 31, 2022), the Cafeteria Financial Report (October 31, 2022), the student Activity Financial Report (October 31, 2022), Athletic Council (October 31, 2022) and the Budget Status Report (October 31, 2022), as attached.

VOTE-Aye: D. Graf, S. Koka, T. McElroy, E. Mossop, S. Parker, M. Pinho, J. Sierra, B. Winering, R. Wrice

Nay: 0 Carried

## APPROVAL OF BILLS

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves payment of December 8, 2022 bills for the Board of Education and the Cafeteria December 8, 2022 as attached.

VOTE-Aye: D. Graf, S. Koka, T. McElroy, E. Mossop, S. Parker, M. Pinho, J. Sierra, B. Winering, R. Wrice

Nay: 0 Carried

### **BUSINESS & FINANCIAL**

#### **Transfers**

On the motion by Mrs. Winering, seconded by Ms. Koka, and carried unanimously, **Whereas**, the State Department of Education permits transfers among the school district's budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore**, **Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfers, as attached.

VOTE-Aye: D. Graf, S. Koka, T. McElroy, E. Mossop, S. Parker, M. Pinho, J. Sierra, B. Winering, R. Wrice

Nay: 0 Carried

## Fire Drill and Security Report

On the motion by Mrs. Winering, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the November Fire Drill Reports, submitted by Marc Ballantyne, Fire Marshal, and the Security Drill Report, submitted by Robert O'Brien, School Safety Officer, as attached.

VOTE-Aye: D. Graf, S. Koka, T. McElroy, E. Mossop, S. Parker, M. Pinho, J. Sierra, B. Winering, R. Wrice

Nay: 0 Carried

### **New Substitute Rate**

On the motion by Mrs. Winering, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the substitute rate for Substitute Secretaries, Crossing Guards/Café Aides, and Custodians to \$14.13 per hour, effective January 1, 2023, to align with NJ Minimum Wage.

VOTE-Aye: D. Graf, S. Koka, T. McElroy, E. Mossop, S. Parker, M. Pinho, J. Sierra, B. Winering,

R. Wrice

Nay: 0 Carried

### 2023 ESEA Title I-SIA Amendment

On the motion by Mrs. Winering, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the amendment of the 2023 ESEA Title I-SIA grant increasing the amount by \$10,497, for a total amount of \$92,397.

VOTE-Aye: D. Graf, S. Koka, T. McElroy, E. Mossop, S. Parker, M. Pinho, J. Sierra, B. Winering, R. Wrice

Nay: 0 Carried

# <u>Authorize The Submission Of Two Bond Proposal Questions To The School District Voters At A</u> Special School District Election To Be Held On January 24, 2023

On the motion by Mrs. Winering, seconded by Ms. Koka, and carried unanimously, Be It Resolved that The Board of Education of the Township of Riverside in the County of Burlington, New Jersey (the "Board" when referring to the governing body and the "School District" when referring to the territorial boundaries governed by the Board) (not less than a majority of the full membership of the Board concurring) as follows:

1. It is hereby determined that the following two bond proposals (the "Proposals"), together with an explanatory statement (the "Explanatory Statement"), shall be submitted to the legal voters of the School District at a special School District election (the "Election") to be held on Tuesday, January 24, 2023 commencing at 6:00 a.m. for the purposes hereinafter provided. The polls shall remain open until 8:00 p.m. and as much longer as may be necessary to permit all the legal

voters then present to vote and cast their ballot. The form of the Proposals, together with the Explanatory Statement, will read substantially as follows except as otherwise may be set forth herein:

# **BOND PROPOSAL QUESTION NO. 1**

The Board of Education of the Township of Riverside in the County of Burlington, New Jersey is authorized (a) to undertake various improvements, alterations, renovations, and upgrades, and to construct an addition at Riverside Elementary School, including acquisition and installation of fixtures, furniture, equipment and any site work; (b) to undertake the replacement of the roof at Riverside Middle School and the replacement of a portion of the roof at Riverside High School, including all related work; (c) to appropriate \$15,866,036 for such improvements; and (d) to issue bonds in an amount not to exceed \$15,866,036. The Board may offset the amount of bonds to be issued with any state and/or federal funds or grants available at the time of the bond issuance.

The final eligible costs for the projects approved by the New Jersey Commissioner of Education are \$10,194,266 (consisting of \$6,294,266 for Riverside Elementary School, \$1,950,000 for Riverside Middle School and \$1,950,000 for Riverside High School). The project includes \$0 for school facility construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education or not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g). The State debt service aid percentage will equal 70.1104% of the annual debt service due with respect to the final eligible costs of the projects. The Board of Education is authorized to transfer funds among the projects approved at this election.

Do you approve this Bond Proposal Question No. 1?

## **BOND PROPOSAL QUESTION NO. 2**

(Bond Proposal Question No. 2 will only go into effect if Bond Proposal Question No. 1 is also approved by the voters at this election.)

The Board of Education of the Township of Riverside in the County of Burlington, New Jersey is authorized (a) to replace windows at Riverside High School, including any related work; (b) to appropriate \$975,000 for such improvements; and (c) to issue bonds in an amount not to exceed \$975,000. The Board may offset the amount of bonds to be issued with any state and/or federal funds or grants available at the time of the bond issuance.

The final eligible costs for the projects approved by the New Jersey Commissioner of Education are \$975,000. The project includes \$0 for school facility construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education or not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g). The State debt service aid percentage will equal 70.1104% of the annual debt service due with respect to the final eligible costs of the projects. The Board of Education is authorized to transfer funds among the projects approved at this election.

Do you approve this Bond Proposal Question No. 2?

#### **EXPLANATORY STATEMENT**

At this election, the voters of the school district are being asked to consider both Bond Proposal Question No. 1 and Bond Proposal Question No. 2. As set forth above, Bond Proposal Question No. 2 will only go into effect if Bond Proposal Question No. 1 is also approved by the voters at this election.

These two proposals will authorize various improvements, alterations, renovations, and upgrades, and the construction of an addition at Riverside Elementary School, including acquisition and installation of fixtures, furniture, equipment and any site work, the replacement of the roof at Riverside Middle School, including any related work, and the replacement of a portion of the roof, and the replacement of windows at Riverside High School, including any related work. If both proposals are approved by the voters, the total cost of the projects will be \$16,841,036, and the Board will be authorized to issue bonds in an amount not to exceed \$16,841,036. The Board may further offset the amount of bonds to be issued with any additional state and/or federal funds or grants available at the time of the bond issuance. These combined proposals have a total final eligible costs approved by the New Jersey Commissioner of Education of \$11,169,266 (consisting of \$6,294,266 for Riverside Elementary School, \$1,950,000 for Riverside Middle School and \$2,925,000 for Riverside High School). The proposed improvements include \$0 for school facility construction elements in addition to the facilities efficiency standards developed by the Commissioner of Education or not otherwise eligible for State support pursuant to N.J.S.A. 18A:7G-5(g). The State debt service aid percentage will equal 70.1104% of the annual debt service due with respect to the final eligible costs of the projects. The Board of Education is authorized to transfer funds among the projects approved at this election

- 2. The Board hereby approves and adopts the Proposals set forth above and, subject to the approval of the legal voters of the School District, hereby determines to carry out the same as described therein (the "Project"). The Board authorizes the Business Administrator/Board Secretary, consistent with any advice received from Bond Counsel (as hereinafter defined), to revise the proposals, and the explanatory statement, if necessary, prior to the Election to conform to any applicable legal requirements.
- 3. The Board hereby acknowledges and confirms that, in accordance with the requirements of N.J.S.A. 18A:24-16 and N.J.S.A. 18A:24-17, a Supplemental Debt Statement has been prepared as of the date of this resolution by the chief financial officer of the Township of Riverside, giving effect to the proposed total authorization of School Bonds of the School District in the maximum amount provided for in the Proposals, and that such Supplemental Debt Statement has been filed in the office of the municipal clerk, in the office of the Business Administrator/Board Secretary prior to the adoption of this resolution, and will be filed in the office of the Director of the Division of Local Government Services, State of New Jersey, Department of Community Affairs prior to the date of the Election.

4. The Business Administrator/Board Secretary is hereby authorized and directed, in conjunction with Bond Counsel, to deliver a certified copy of this resolution and such other information as shall be necessary to the County Clerk as required by N.J.S.A. 19:60-2, to request the County

Clerk to submit the Proposals, together with the Explanatory Statement, to the voters at the Election, and to seek the assistance of the county officials and the municipal clerk in conducting the Election.

- 5. The Board hereby: (i) accepts the determination of Preliminary Eligible Costs as set forth in the letter from the New Jersey Department of Education and not to appeal such determinations made therein; (ii) determines to construct the Project itself; (iii) agrees to locally fund any excess costs, if any; and (iv) delegates the supervision of the Project to the Business Administrator/Board Secretary.
- 6. Garrison Architects, the School District's appointed architect for the Project (the "Project Architect"), has heretofore been authorized and delegated the responsibility to prepare the plans and specifications for the Project in consultation with and under the supervision of the Business Administrator/Board Secretary, who has been delegated the responsibility to work with the Project Architect for this purpose on behalf of the Board, in accordance with the requirements of N.J.S.A. 18A:18A-16, and such authorizations and delegations are hereby reconfirmed.
- 7. The Superintendent, Business Administrator/Board Secretary and such other officers, professionals and agents of the Board as are necessary, including Wilentz, Goldman & Spitzer, P.A., Bond Counsel ("Bond Counsel"), and the Project Architect, are each hereby authorized and directed to perform such acts, execute such documents and do such things as are necessary and proper for the submission of the Proposals, together with the Explanatory Statement, to the voters of the School District at the Election.
- 8. This Board hereby makes the following covenants and declarations with respect to obligations determined to be issued by the Business Administrator/Board Secretary through a public offering or private placement or through a conduit borrower on a tax exempt basis. The Board hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on its bonds or notes if issued as tax exempt, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on its bonds or notes.

The Business Administrator/Board Secretary is hereby authorized to act on behalf of the Board to deem the obligations authorized herein as bank qualified for the purposes of Section 265 of the Code, when appropriate. The Board hereby declares its intent to issue bonds or notes in the amount set forth in the Proposal approved by the voters as set forth in Section 1 and to use the proceeds to pay or to reimburse expenditures for the costs of the Project authorized herein. This resolution is a declaration of intent within the meaning and for the purposes of Treasury Regulations 1.150-2 or any successor provisions of federal income tax law.

9. This resolution shall take effect immediately.

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VOTE-Aye: D. Graf, S. Koka, T. McElroy, E. Mossop, S. Parker, M. Pinho, J. Sierra, B. Winering, R. Wrice

Nay: 0 Carried

# **PERSONNEL**

## **Staff Development**

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the staff development activities for the 2022-2023 school year, as attached.

VOTE-Aye: D. Graf, S. Koka, T. McElroy, E. Mossop, S. Parker, M. Pinho, J. Sierra, B. Winering, R. Wrice

Nay: 0 Carried

# **New Jersey Family Leave**

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid New Jersey Family Leave request from the employee listed below, for the period indicated:

<b>Employee</b>	<b>Position</b>	<u>Dates</u>
<b>Desiree Cooper</b>	ES PT Basis Skills Aide	March 6, 2023-June 2, 2023

VOTE-Aye: D. Graf, S. Koka, T. McElroy, E. Mossop, S. Parker, M. Pinho, J. Sierra, B. Winering, R. Wrice

Nay: 0 Carried

### **Co-Curricular Position**

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following co-curricular position for the 2022-2023 school year, at the contract salary listed.

<b>Position</b>	<u>Name</u>	<u>Salary</u>
Science Club/Fair-MS	Jill Murray	\$1,175.00
Student Council-ES	Jenna Buffetta (50/50 Split)	628.50

VOTE-Aye: D. Graf, S. Koka, T. McElroy, E. Mossop, S. Parker, M. Pinho, J. Sierra, B. Winering, R. Wrice

Nay: 0 Carried

## **Change of Position**

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the change of position for **Carmine Cesare** from High School Special Education Teacher to Middle/High School Health & Physical Education Teacher, for the 2022-2023 school year.

VOTE-Aye: D. Graf, S. Koka, T. McElroy, E. Mossop, S. Parker, M. Pinho, J. Sierra, B. Winering, R. Wrice

Nay: 0 Carried

# New Employee

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff member for the 2022-2023 school year, as recommended by the Superintendent:

1. **Monique Gale**, Custodian, at the contract salary of \$48,697 (Step 0), prorated start date of January 1, 2023, pending fit-for-duty test.

VOTE-Aye: D. Graf, S. Koka, T. McElroy, E. Mossop, S. Parker, M. Pinho, J. Sierra, B. Winering, R. Wrice

Nay: 0 Carried

#### **Leave Request**

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the unpaid leave of absence request from the employee listed below, for the period indicated:

Employee Position Dates

Rosemarie Bosch ES Instructional Ambulatory Aide November 28-December 2, 2022

VOTE-Aye: D. Graf, S. Koka, T. McElroy, E. Mossop, S. Parker, M. Pinho, J. Sierra, B. Winering, R. Wrice

Nay: 0 Carried

### **Winter Coach**

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following winter coach for the 2022-2023 school year, at the contract salary listed.

PositionNameSalaryMiddle School Boys Basketball B TeamRichard Gilmore\$4,731

VOTE-Aye: D. Graf, S. Koka, T. McElroy, E. Mossop, S. Parker, M. Pinho, J. Sierra, B. Winering, R. Wrice

Nay: 0 Carried Page 9 Regular Board of Education Meeting December 8, 2022

## **Fall Coach**

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following fall coach for the 2022-2023 school year, at the contract salary listed.

PositionNameSalaryWeightlifting (Fall)Carmine Cesare\$1,450

VOTE-Aye: D. Graf, S. Koka, T. McElroy, E. Mossop, S. Parker, M. Pinho, J. Sierra, B. Winering,

R. Wrice

Nay: 0 Carried

## **Volunteer Advisors/New School Clubs**

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following volunteer Advisors and New Clubs for the 2022-2023 school year.

<u>Name</u> <u>Position</u>

Lauren DePietro After School Art Club

Terrencia Smith Middle School Drill/Dance/Step Team

VOTE-Aye: D. Graf, S. Koka, T. McElroy, E. Mossop, S. Parker, M. Pinho, J. Sierra, B. Winering,

R. Wrice

Nay: 0 Carried

# **After School Academy (Spring)**

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following staff members as teachers in the After School Academy, paid with ESSER-II funds, for the 2022-2023 school year, at the rate of \$50.00 per hour.

Spring TeachersSpring SubstitutesSpring CoordinatorStephanie AubreyVanessa ConnearneyTara Crane-McElroy

Cristina Bivins Mary Heller

Catherine Burry
Catherine Clarke
Michelle Jacoby
Michelle Downey McGill
Lisa Farrell
Jessica Fitzgerald
Amanda Jackamonis
Michelle Jacoby
Devi James
Deborah Kaiser
Kevin Landolt

Jill Gilardi Anastasia Lindenman

Cheryl Hansberry
Donna Lee Healy
Stephanie Kirschbaum
Amanda Smith
Heather Sommers

Colleen Rizzi
Kaitlyn Sosnoski
Colleen Tete
Azekel Toppin
Kirby Watters

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> Kelly Starke Christopher Updike Carletta Owens Walker

Elizabeth Walsh Kirby Watters Emily Young

VOTE-Aye: D. Graf, S. Koka, E. Mossop, S. Parker, M. Pinho, J. Sierra, B. Winering, R. Wrice

Nay: 0 Carried

Abstained: T. McElroy

### Paraprofessional Aide/Coach

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the NJSIAA Coaching Requirement 7.d, DOE Certification requirements of (Public Schools Only), Paraprofessional Aide/Coaches, as follows:

- Exempt from all certifications
- Exempt from all coaching requirements
- Must be under the direction supervision of a certified coach
- Must not have any direct supervision responsibilities

VOTE-Aye: D. Graf, S. Koka, T. McElroy, E. Mossop, S. Parker, M. Pinho, J. Sierra, B. Winering, R. Wrice

Nay: 0 Carried

### Volunteer

On the motion by Mrs. Pinho, seconded by Ms. Koka, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following volunteer for the 2022-2023 school year.

Name Position
Dom Dreadin Paraprofessional Coach

VOTE-Aye: D. Graf, S. Koka, T. McElroy, E. Mossop, S. Parker, M. Pinho, J. Sierra, B. Winering, R. Wrice

Nay: 0 Carried

### **STUDENTS**

## **Field Trips**

On the motion by Ms. Koka, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2022-2023 school year, as attached.

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VOTE-Aye: D. Graf, S. Koka, T. McElroy, E. Mossop, S. Parker, M. Pinho, J. Sierra, B. Winering,

R. Wrice

Nay: 0 Carried

## **Fundraisers**

On the motion by Ms. Koka, seconded by Mrs. Pinho, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2022-2023 school year, as attached.

VOTE-Aye: D. Graf, S. Koka, T. McElroy, E. Mossop, S. Parker, M. Pinho, J. Sierra, B. Winering,

R. Wrice

Nay: 0 Carried

## **PROGRAM**

## **Emergency Action Plan**

On the motion by Mrs. Pinho, seconded by Mrs. Graf, and carried unanimously, Be It Resolved that the Riverside Township Board of Education hereby approves the Emergency Action Plan for Riverside School District Athletics Program, as presented.

VOTE-Aye: D. Graf, S. Koka, T. McElroy, E. Mossop, S. Parker, M. Pinho, J. Sierra, B. Winering,

R. Wrice

Nay: 0 Carried

### **COMMITTEE REPORTS**

PERSONNEL & EMPLOYEE RELATIONS - No Report

FINANCE & INSURANCE - No Report

BUILDINGS & GROUNDS -No Report No Report

ATHLETICS – No Report

CURRICULUM - No Report

SAFETY & SECURITY – No Report

STUDENT GOVERNMENT – No Report

DELEGATE TO BURLINGTON COUNTY SCHOOL BOARDS - No Report

DELEGATE TO NEW JERSEY SCHOOL BOARDS ASSOCIATION - No Report

DELANCO REPRESENTATIVE – Mr. Mossop stated he looked forward to seeing Delanco Residents in the play.

#### **ADJOURNMENT**

On the motion by Mrs. Pinho, seconded by Mrs. Winering, and carried unanimously, the meeting was adjourned at 8:26 p.m.

Respectfully submitted,

Robert O'Brien

**Board Secretary**